LAC COURTE OREILLES OJIBWE COLLEGE

Policy Number: 8.2
Policy Title: Inclement Weather and Other Emergencies

CROSS REFERENCE(S):
Procedure 8.2P Inclement Weather and College Closings

Purpose/Policy

In the case of inclement weather or other emergency closing of the College or any of its locations notification will occur for employees and students through the College website along with various local news media venues. It is the responsibility of each employee to find out if the College is officially closed due to severe weather of any other sort of emergency.

In regard to weather, the college is generally open for business regardless of weather conditions. However, weather conditions may prevent employees from getting to work or cause them to arrive late. Employees are expected to make every reasonable effort to report to work when the college remains open during inclement weather. The supervisor must be notified by an employee if unable to get to work or the employee expects to be late.

- Days/hours missed due to inclement weather are paid regular pay if the employee is scheduled to work and the college officially closes the location.
- Missed day/hours for which the employee is regularly scheduled and the college is not closed will be required to be taken as appropriate leave time by the employee.

Information on processes which will be used for notification may be found in the College's procedure on notification processes for inclement weather or other emergencies.

Pay will not be deducted from full time or adjunct faculty when scheduled to teach courses assignments during times when the college is officially closed.

Date approved: 12/20/19

Review date: December 2020

Signature

_____ President

_____ Board Chair