

## UNOFFICIAL WITHDRAWAL

A student who leaves LCOOC does not always notify the registrar's office of his or her withdrawal. There are two categories of these unofficial withdrawals for purposes of this calculation. First, if it is determined that a student did not begin the withdrawal process or otherwise notify of their intent to withdraw due to illness, accident, grievous personal loss, or other circumstances beyond the student's control, the withdrawal date is the date the school determines that the student ceased attendance because of the aforementioned applicable event.

The second category of unofficial withdrawals encompasses all other withdrawals where official notification is not provided. For these withdrawals, commonly known as dropouts, the withdrawal date is the midpoint of the payment period or period of enrollment, as applicable, or the last date of an academically related activity that the student participated in.

\*It is important to note that students who withdraw may also fail to meet the Satisfactory Academic Progress Standards as required.